



Advanced Diploma of Management

BSB60407 Advanced Diploma of Management

Course Overview

This qualification reflects the role of individuals who have senior or managerial responsibilities. They may oversee the work of others or have specialised roles where they do not supervise others but provide strategic leadership.

This development program is offered through face-to-face delivery with the participant undertaking learning activities through observed performance of workplace duties, class room sessions and workshops

An initial induction into the program is provided at the time of enrolment when we assess and recognise existing skills the participant may possess.

This enables them to receive advanced-standing in the program and allows us to focus on the skills they need to develop.

Target Audience

- Area Manager
- Department Manager
- Regional Manager



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Total Number of Units Required for Qualification – 8

3 Core Units required:

- Manage organisational change
- Provide leadership across the organisation
- Develop and implement strategic plans

Elective Units - Choose 5 units appropriate to the trainee's role:

- Plan and establish compliance management systems
- Develop and implement diversity policy
- Manage finances
- Manage knowledge and information
- Develop and implement strategies for intellectual property management
- Manage innovation and continuous improvement
- Develop and implement a business plan
- Develop a marketing plan
- Develop a systematic approach to managing OHS
- Define recordkeeping framework
- Manage risk
- Develop workplace policy and procedures for sustainability
- Establish and maintain strategic networks
- Direct the management of contracts

Registration and Enquiries

Time required to complete the qualification: 2 years full-time or up to 4 years part-time.

Average time to complete: 6 months

Contact IPS Institute to organise enrolment today

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