



## Certificate III in Aged Care

### CHC30208 Certificate III in Aged Care

#### Course Overview

This qualification is suitable for people who carry out activities to maintain personal care, and other activities of living for people in an aged care setting. It will guide students through many tasks associated with work in residential facilities and give them a skill-set to allow them to build a foundation knowledge of aged care practices. This qualification addresses work primarily in residential facilities under direct or regular supervision within clearly defined organisation guidelines and service plans.

This course is provided through a flexible delivery method, supported with online resources. This means the participant can undertake learning activities at a time convenient to workplace demands without having to leave the work site to attend workshops. All that is required is access to a computer and the internet.

An initial induction into the program is provided at the time of enrolment when we assess and recognise existing skills the participant may possess. This enables them to receive advanced-standing in the program and allows us to focus on the skills they need to develop.

A coach is allocated to the participant and is available on-line or by phone Monday to Friday during working hours. Assessments are completed and submitted on-line to our qualified assessors who provide feedback in a timely manner.

#### Occupational titles may include:

- Accommodation support worker
- Field officer
- Assistant in nursing
- Home care assistant
- Care assistant
- In-home respite worker
- Care service employees
- Nursing assistant
- Care worker
- Personal care assistant
- Community care worker
- Personal care giver
- Community house worker
- Personal care worker
- Community support worker
- Support worker
- Disability service officer (in some jurisdictions)



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### Total Number of Units Required: 14

#### 10 Core Units required:

- Support older people to maintain their independence
- Work effectively with older people
- Provide support to people living with dementia
- Work effectively in the community sector
- Provide support to meet personal care needs
- Participate in the implementation of individualised plans
- Support individual health and emotional well being
- Follow safety procedures for direct care work
- Deliver care services using a palliative approach
- Recognise healthy body systems in a health care context

#### And a choice of 4 Elective units:

Group A electives – recommended for culturally aware and respectful practice

- Work effectively with culturally diverse clients and co-workers
- Work effectively with Aboriginal and/or Torres Strait Islander people

#### Other relevant electives

##### Client support

- Provide food services
- Implement interventions with older people at risk of falls
- Advocate for clients
- Deliver and monitor services to clients
- Work within a relevant legal and ethical framework
- Support group activities
- Provide behaviour support in the context of individualised plans
- Apply first aid

##### Medication

- Assist clients with medication (Note pre-requisite HLTAP301A)

#### Organisational support

- Process and maintain workplace information
- Use business technology
- Provide administrative support
- Maintain the organisation's information systems
- Contribute to implementation of service delivery strategy

#### Supervision and training

- Use targeted communication skills to build relationships
- Supervise work
- Provide training through instruction and demonstration of work skills

#### Community care

- Work effectively in home and community care
- Work effectively with carers

#### Working with people with disabilities

- Work effectively with people with a disability
- Maintain an environment to empower people with disabilities
- Support people with disabilities who are ageing
- Support community participation and inclusion
- Contribute to skill development and maintenance

#### Working with people with mental health issues

- Work effectively in mental health

#### Registration and Enquiries

Time required to complete the qualification: 2 years full-time or up to 4 years part-time.

Average time to complete: 6 months

Contact IPS Institute to organise enrolment today

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