



Certificate IV in Occupational Health & Safety On - Line

BSB41407 Certificate IV in Occupational Health & Safety

Course Overview

The Certificate IV in Occupational Health & Safety provides the participant with the opportunity to develop competencies in health and safety matters and apply them practically in the workplace. This qualification would suit an OHS officer in a full-time dedicated role who works under the supervision of an OHS Coordinator or OHS Manager.

This development program is offered through our on-line e-learning platform. This means the participant can undertake learning activities at a time convenient to workplace demands without having to leave the work site to attend workshops.

All that is required is access to a computer and the internet. IPS also has experience consulting to determine blended

delivery methods where applicable.

An initial induction into the program is provided at the time of enrolment when we assess and recognise existing skills the participant may possess. This enables them to receive advanced-standing in the program and allows us to focus on the skills they need to develop.

A coach is allocated to the participant and is available on-line or by phone Monday to Friday during working hours. Assessments are completed and submitted on-line to our qualified assessors who provide feedback in a timely manner.

Target Audience

- OHS Officer
- OHS Coordinator
- Health & Safety Representatives
- Health & Safety Committee Member
- Health & Safety Assistant



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Total Number of Units Required for Qualification – 9

6 Core Units required:

- Contribute to the implementation of a systematic approach to managing OHS
- Contribute to the implementation of the OHS consultation process
- Identify hazards and assess OHS risks
- Contribute to the implementation of strategies to control OHS risk
- Contribute to the implementation of emergency procedures
- Use equipment to conduct workplace monitoring
- Assist with compliance with OHS and other relevant laws

Elective Units - Choose 3 units appropriate to the trainee's role:

- Coordinate implementation of customer service strategies
- Address customer needs
- Report on financial activity
- Coordinate business resources
- Promote innovation in a team environment
- Make a presentation
- Promote products and services
- Undertake marketing activities
- Monitor a safe workplace
- Manage projects
- Establish networks

- Identify risk and apply risk management processes
- Write complex documents

Registration and Enquiries

Time required to complete the qualification: 2 years full-time or up to 4 years part-time.
Average time to complete: 6 months

This qualification is nationally recognised and portable throughout Australia. Federal government incentives of up to \$4,000.00 per participant may apply subject to meeting eligibility criteria and completion of qualifications.

Contact IPS Institute to organise enrolment today

Phone: (07) 3841 8011

Email: info@ipspeople.com

Website: www.ipspeople.com